

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, July 24, 2019 in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.

CALL MEETING TO ORDER: 4:32 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President Rick Stephens
Vice President Teresa O’Dette
Director Jim Morrison (arrived at 5:31 PM)
Director Lisa Wallace
Director Mary Hetherington

STAFF PRESENT: Mr. Kevin Smith, General Manager
Mr. Hardy Bullock, Director of Aviation and Community Services
Ms. Kelly Woo, Director of Finance and Administration
Mr. Josh Nelson, District Legal Counsel
Mr. Marc Lamb, Community Relations Manager
Ms. Lauren Tapia, HR Manager/District Clerk

VISITORS PRESENT:

SPECIAL ORDERS OF BUSINESS: None.

PUBLIC COMMENT: None.

CONSENT ITEMS

- Minutes: June 26, 2019 Regular Meeting ----- TAB 1
- Minutes: July 08, 2019 Special Meeting----- TAB 2
- Monthly Service Bills and Fees ----- TAB 3

Director Hetherington requested to pull Tab 1 and Tab 2.

PUBLIC COMMENT: None.

MOTION #1 JULY-24-19: President Stephens motion to approve Tab Item 3. Director Wallace seconded the motion. President Stephens, Vice President O’Dette and Directors Wallace and Hetherington voted in favor of the motion. The motion passed.

Director Hetherington amended the June 26, 2019 Regular Meeting Minutes and July 08, 2019 Special Meeting Minutes.

PUBLIC COMMENT: None.

MOTION #2 JULY-24-19: Director Hetherington motion to approve Tab Items 1 & 2 as amended. President Stephens seconded the motion. President Stephens, Vice President O’Dette and Directors Wallace and Hetherington voted in favor of the motion. The motion passed.

ACAT REPORT (TAB 05)

Mr. Bullock reviewed the July 2019 ACAT Report and Ad Hoc Committee reports. Discussion ensued regarding the Truckee Tahoe Soaring Association’s ACAT partnership request of the purchase of new transponders.

PUBLIC COMMENT: None.

GATEWAY MOUNTAIN CENTER – PROGRAM UPDATE (TAB 04)

Mr. Peter Mayfield, Executive Director of the Gateway Mountain Center, reviewed the annual Gateway Mountain Center program update. Director Wallace thanked Mr. Mayfield for his presentation and the center's ability to flourish and to become financially stable in the past year.

PUBLIC COMMENT: Mr. Mike Sabarese, Board of Director of Gateway Mountain Center, thanked the Board for their support of the center and invited each TTAD Board Member to tour the center next month.

AIRSHOW UPDATE

Mr. Smith gave a quick review of the 2019 Airshow. It was quite a success with no significant issues, no injuries or aeronautical issues. A full update from the Airshow Committee will be given at the August 28th Board meeting.

PUBLIC COMMENT: None.

QUARTERLY OPERATIONS AND COMMENT REPORT (TAB 06)

Mr. Bullock reviewed the Quarterly Operations and Comment Report for the months of April - June. Operations & Comments, Comments by Aircraft Type, Comments by Zone and Aircraft type and Q2 insights were reviewed.

Ms. Stacey Justesen, Safety and Security Manager, reviewed the Q2 safety update on the Quarterly Report.

Director Hetherington reviewed several arrival and departure track images, and requests that the maps she reviewed be placed in the monthly and quarterly Operations and Comment reports for each runway. Director Hetherington would also like the tracks be compared to Pre Temporary Tower tracks, and would like the arrivals and departure tracks to be separate and not combined. Director Wallace noted that the tracks would be helpful comparisons for the quarterly report, but not the monthly. Mr. Smith stated that staff would need more time to research the scope of Director Hetherington's request, as staff may need the help of its consultant, as it is a very time consuming task. More information will be brought forth in August.

PUBLIC COMMENT: None.

QUARTERLY FINANCIAL REPORT (TAB 07)

Ms. Woo reviewed the quarterly financial report for six month ending June 30, 2019. Director Hetherington noted the difference in gallons sold in the 1990's vs. current day, specifically between 100LL and JetA.

PUBLIC COMMENT: None.

There was Board consensus to accept the Quarterly Financial report as presented.

Director Morrison entered meeting at 5:31 PM.

QUARTERLY COMMUNICATIONS REPORT (TAB 08)

Mr. Lamb reviewed the Q2 Quarterly Communications Report. Director Hetherington noted that she would like the advertising of the monthly board meeting agenda pushed out through Mr. Lamb's various external communication methods.

PUBLIC COMMENT: None.


STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORT

None to report.


GENERAL MANAGER REPORT (TAB 17)

THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JULY 24, 2019 REGULAR BOARD MEETING. TO WATCH THE MEETING IN ITS ENTIRTY, IT CAN BE FOUND HERE UNDER "BOARD MEETING ARCHIVES": <http://ktrk-live.s3-website-us-west-2.amazonaws.com/>

Rick Stephens, President of the Board



Kevin Smith, Secretary of the Board



- Upcoming Training and Conference Opportunities

Mr. Smith reviewed the upcoming training and conference opportunities for the Board and District staff.

- Hangar 2 Design & Programming

This item was reviewed extensively at the June 26th regular Board meeting. The project will be revisited at the August Budget Workshop.

- Mountain Housing Council

President Stephens provided an update on the Mountain Housing Council.

- Waddle Ranch Artifact Repatriation

The District has received a request to repatriate Native American artifacts that were excavated during archaeological investigations on Waddle Ranch. These artifacts were uncovered in 1995 as part of a proposed road construction project associated with timber harvesting operations by The Timber Company. The Nevada State Museum has kept them in storage since that time. Working with the Washoe Tribe who maintains cultural patrimony of Martis Valley, they would like to repatriate these artifacts to Waddle Ranch in an area where they can remain undisturbed. Staff is in favor of this request and intends to prepare a letter authorizing the repatriation of these artifacts pending Board consensus on this request. There was Board consensus to have Mr. Smith draft the authorization letter.

- Review of Annual Board Strategy Workshop

Mr. Smith reviewed the annual strategy workshop that took place earlier in the month, and noted the few topics that still need to be discussed in the upcoming months.

- Review of Lizzando Housing Project Agreement Extension

Staff and the District Legal Counsel have had an opportunity to review the current Lizzando housing project agreements. At the June 26th Board Meeting the Board asked staff to see what is required to extend that agreement allowing Rick Lee an opportunity to seek project approval for his project. District Counsel Nelson stated that the District does not need to extend the agreement, and that technically Mr. Rick Lee has 3.5 years to complete phases 2-4 (January 2022).

- Upcoming Board Meeting Schedule

Mr. Smith reviewed the Board meeting schedule which includes fall dates.

PUBLIC COMMENT: None

BOARD MEMBER ANNOUNCEMENTS

President Stephens noted the meeting between Truckee Fire Protection District and Placer County Board of Supervisors regarding a possible adjustment of funding allocation of property tax to the Truckee Fire Protection District. There was consensus from the Placer County Board of Supervisors to consider the issue going forward.

ADJOURN

PUBLIC COMMENT: None

MOTION #3 JULY-24-19: Director Hetherington motioned to adjourn the meeting. Director O'Dette seconded the motion. President Stephens, Vice President O'Dette and Directors Morrison, Wallace and Hetherington voted in favor of the motion. The motion passed.

At 6:01 PM the July 24, 2019 regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.