

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT AIRPORT COMMUNITY ADVISORY TEAM (ACAT) regular meeting held Tuesday, September 18, 2018 in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California

CALL MEETING TO ORDER: 9:16 AM

PLEDGE OF ALLEGIANCE

MEMBERS PRESENT: Interim Chair Leigh Golden
Member Kat Rohlf
Member Paul Fast
Member David Diamond
Member Joe Polverari

MEMBERS ABSENT: Vacant Seat

STAFF PRESENT: Mr. Hardy Bullock, Director of Aviation and Community Services
Mr. Mike Cooke, Manager of Aviation and Community Services
Mr. Marc Lamb, Community Relations Manager
Ms. Lauren Tapia, Human Resource Manager/District Clerk

VISITORS PRESENT: 4

SPECIAL ORDERS OF BUSINESS:

Mr. Lamb discussed the latest version of the Pilot Newsletter, as well as the Paint and Mattress recycling event taking place on the field September 22nd.

PUBLIC COMMENT: None.

CONSENT ITEMS

- Minutes: July 10, 2018 Regular Meeting ----- TAB 1

PUBLIC COMMENT: None.

MOTION #1: Member Rohlf motioned to approve the July 10, 2018 regular meeting minutes. Member Fast seconded the motion. Interim Chair Golden and Members Rohlf, Fast, Diamond and Polverari voted in favor of the motion. The motion passed.

TRUCKEE TAHOE SOARING ASSOCIATION (TTSA) – EQUIPMENT PURCHASE PARTNERSHIP (TAB 2)

Mr. Richard Pearl, President and Director of Operations at TTSA reviewed the background and history of TTSA. Mr. Pearl reviewed the Cost of Services TTSA incurs while running the Youth Glider Aviation Academy. Mr. Pearl noted that TTSA would like to expand the youth program, but they cannot do so without acquiring a new training aircraft. Member Polverari inquired about District contingent liability regarding the District’s logo being displayed on the training aircraft. Mr. Pearl stated that there will be a “no hold harmless” agreement with additional liability insurance backing it up. Discussion ensued regarding lien holder status on the aircraft for modifications, the costs associated with the youth academy and specifically Mode S transponders.

PUBLIC COMMENT: None.

MOTION #2: Member Fast motioned to form an agreement between TTSA and TTAD for \$35,000 for a purchase of a training glider which will be equipped with a Mod S Transponder. Interim Chair Golden

seconded the motion. Interim Chair Golden and Members Rohlf, Fast, and Diamond voted in favor of the motion. Member Polverari abstained. The motion passed.

AUTOMATIC TERMINAL INFORMATION SERVIS (ATIS) VS. AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) (TAB 3)

Mr. Bullock reviewed the differences between ATIS, AWOS and ASOS weather measuring systems. Mr. Cooke discussed the weather observer program, and the dissolving of the program at the FAA level.

PUBLIC COMMENT: None.

There was member consensus to have staff research further about installing an ATIS at the airport and about getting the tower staff certified in the weather observer program.

COMMUNICATIONS MASTERPLAN

Mr. Lamb stated that staff has been in discussions with the Abbi Agency regarding crafting a Communications Masterplan, which was a topic first brought up by Member Diamond. The Abbi agency submitted a two page proposal, but staff has reduced it to a three part plan: Analysis of our current marketing and outreach efforts, improving outreach to target audiences, and engaging District partners in mutual promotion of the District's mission.

PUBLIC COMMENT: None.

NEW ACAT MEMBER RECRUITMENT

Mr. Bullock stated that there was less interest than anticipated with the recruitment of the two available Community Member Seats. Mr. Bullock stated that Member Rohlf is requesting reappointment.

PUBLIC COMMENT: None.

SUBCOMMITTEE REPORTS

MOUNTAIN TOP AWOS

Mr. Bullock stated that he is having current discussions with Squaw regarding a possible ground lease. Mr. Cooke will have more information regarding the subject in October.

PUBLIC COMMENT: None.

NON-AERONAUTICAL LAND USE

None to Report

PUBLIC COMMENT: None.

AIRPORT TRAIL NETWORK

None to report.

PUBLIC COMMENT: None.

PILOT MESSAGING

Member Fast indicated that he participated in an hour long tour of the field, where he observed the signage throughout the airfield. Member Fast noted that many of the signs are outdated, and many taxiway throats are not adequately signed.

PUBLIC COMMENT: None.

STAFF REPORTS

Mr. Bullock shared that the District's Pilot and Passenger Outreach Coordinator, Ms. Katie Greenwood will be leaving the District. She has taken a position of being a Corporate Pilot. Mr. Bullock stated that an internal recruitment process has been initiated. Mr. Bullock also shared that a Noise Analyst position has been created and recruitment for that will begin in December with a start date of January 1st. This position will take on most of the community noise response duties that were once assigned to Mr. Cooke.

Mr. Bullock noted various conferences opportunities for ACAT Members, as well as a possible partnership between ACAT and Tahoe Skydiving, which will be presented in October.

PUBLIC COMMENT: None

MEMBER REPORTS

Member Fast inquired about the possible creation of a new subcommittee, specifically regarding an innovative use of aviation resources for aviation projects. Mr. Bullock stated that the proposal will need to be agendaized for further discussion.

PUBLIC COMMENT: None

ADJOURN

PUBLIC COMMENT: None

MOTION #3: Member Fast motioned to adjourn the meeting. Member Rohlf seconded the motion. Interim Chair Golden and Members Rohlf, Fast, Diamond and Polverari voted in favor of the motion. The motion passed.

At 11:56 a.m. the September 18, 2018 regular meeting of the Truckee Tahoe Airport Community Advisory Committee adjourned.