

ACAT Meeting Minutes from the April 10, 2018 Regular Meeting

Call Meeting to Order: 9:15 A.M.

ACAT Members Present:

Joe Polverari

Lisa Krueger

Leigh Golden

David Diamond

ACAT Members Absent: Kat Rohlf

Paul Fast

Staff Present:

Mike Cooke, Aviation and Community Services Manager

Marc Lamb, Community Relations Manager

Katie Greenwood, Pilot & Passenger Outreach Coordinator

Lauren Tapia, District Clerk

Public Present: 0

Special Orders of Business: Chair Krueger thanked Member Polverari for transitioning to a member designated seat.

PUBLIC COMMENT: None

CONSENT ITEMS

- Minutes: February 13, 2018 Regular ACAT Minutes

PUBLIC COMMENT: None

MOTION #1:

Vice Chair Golden motioned approve the regular meeting minutes from February 13, 2018. Member Polverari seconded the motion. Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

KTRK Familiarization Program

Ms. Greenwood, Pilot and Passenger Outreach Coordinator, reviewed the KTRK Familiarization Program. The Familiarization program is needing ACAT member approval so it can be brought forth to the District Board of Directors for program approval. Ms. Greenwood noted that she has already been promoting the program on a preliminary basis at her road shows; it has already gathered interest by those attendees. Discussion ensued amongst Members regarding briefing the CFI's to ensure consistency in their training, the factors that come into play in receiving a "mountain flying check-out", and the idea of having a release of liability created for pilots to sign.

PUBLIC COMMENT: None.

MOTION #2:

Member Polverari motioned to continue to move the program forward as presented to the District Board of Directors and to ratify the activity, as well as to add the disclaimer of releasing the airport's liability on program documentation. Vice Chair Golden seconded the motion. Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

INTRODUCTION OF NEW ACAT MEMBER – DAVID DIAMOND

Introductions were made by current ACAT members as well as new member David Diamond.

PUBLIC COMMENT: None

BROWN ACT AND LEGAL UPDATES – BRENT COLLINSON

District Counsel Brent Collinson reviewed his New Member Orientation regarding the Brown Act, FPPC regulations as well as other various legal updates.

PUBLIC COMMENT: None

ACAT MISSION & VISION

Chair Krueger reviewed the ACAT Mission and Vision, which can also be found on the ACAT member page on the District's website.

PUBLIC COMMENT: None

KTRK TRAILS PHASE II – PERMITTING & CONSTRUCTION PROCESS

Chair Krueger stated that the subcommittee is at a point where they would like to dedicate some funds to help obtain a grant writer to seek multiple sources of funding for trail construction. The subcommittee would like to ask for a recommendation not to exceed \$15,000 to hire said grant writer (consultant) and to publish an RFP to recruit for the position with a timeline not to exceed 30 days.

MOTION #3:

Chair Krueger motioned to publish an RFP for a grant writing consultant with a budgeted amount of not to exceed \$15,000. The advertising of the RFP is to not exceed 30 days. Member Polverari seconded the motion. Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

SUBCOMMITTEES

- Mountain Top AWOS

Vice Chair Golden stated that the subcommittee has come “up against a wall” with the FAA. Mr. Cooke indicated that he is investigating another system that would not require FAA certification, though he would need to reach out to VISLA to see if it could even be done. More information to come.

- Non-Aviation Land Use

Member Polverari stated that not much is occurring with the subcommittee. There is still close session meetings taking place at the District Board level regarding possible land swaps with T-TSA.

- Airport Trail Network

Discussed earlier in the meeting.

- Pilot Incentives

Discussed earlier in the meeting.

- Pilot Messaging

None to report.

ACAT MEMBER REPORT

Member Krueger would like to create a formal presentation regarding her time spent at the UC Davis Noise Symposium in Long Beach. This presentation will be presented at the May ACAT Meeting.

PUBLIC COMMENT: None

ADJOURN

MOTION #4:

Chair Krueger made a motion to adjourn the meeting. Member Polverari seconded the motion. Members Polverari, Krueger, Diamond, and Golden voted in favor of the motion. The motion passed.

At 10:55 AM on April 10, 2018 the regular meeting of the Airport Community Advisory Team adjourned.