

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS SPECIAL meeting held Tuesday, June 14, 2016 in the Truckee Tahoe Airport District Community Room A, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California at 9:30 a.m.

CALL MEETING TO ORDER: 9:36 a.m.

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President Lisa Wallace
Director Mary Hetherington
Director Tom Van Berkem
Director John B. Jones, Jr.

DIRECTORS ABSENT: Vice President Jim Morrison

ACAT PRESENT: Chair Kat Rohlf
Member Kent Hoopingarner
Member Chris Gage
Member Lisa Krueger

ACAT ABSENT: Vice Chair Joe Polverari
Member Leigh Golden

STAFF PRESENT: Mr. Kevin Smith, General Manager
Mr. Hardy Bullock, Director of Aviation and Community Services
Ms. Sally Lyon, Director of Finance and Administration
Mr. Mike Cooke, Manager of Aviation and Community Services
Mr. Marc Lamb, Community Relations Manager
Mr. Brent Collinson, District Legal Counsel
Ms. Lauren Tapia, District Clerk

PUBLIC COUNT: 1

SPECIAL ORDERS OF BUSINESS: None

President Wallace stated that today's joint meeting will end promptly at noon.

President Wallace announced that Vice President Morrison is ill and will not be present at today's joint meeting.

PUBLIC COMMENT:

None.

ICE BREAKER:

Mr. Hardy Bullock stated that both Directors and ACAT Members, as well as District staff will participate in a short ice breaker to kick off today's meeting. Once the ice breaker game was explained, all that were present at the meeting participated in playing it.

ACAT MISSION / VISION / PAST WORKS:

Mr. Bullock stated that a few years ago he traveled around the United States to visit multiple community advisory teams. The time was spent to observe the teams and to speak with their coordinators. Due to these visits, Mr. Bullock stated that the District's community advisory team is well run and well supported. Many of the challenges the District's community advisory team faces are not unlike what the other community advisory teams face throughout the country.

Mr. Bullock explained that ACAT is an advisory group, they serve the will of the Board. Each member's term is three years in length. Each year, during the month of September, the membership of the group can change, one community seat and one aviation seat. ACAT has an independent budget.

Mr. Bullock explained the evolution of the community advisory team, which started out as the Airport Noise Advisory Committee (ANAC) in 2001. ANAC then transformed into the Airport Community Advisory Team (ACAT) in 2005. Mr. Bullock then went on to state ACAT's mission statement.

Mr. Bullock stated that today's joint meeting is to review current projects and to share the hopes, dreams and goals for ACAT in the upcoming year.

PUBLIC COMMENT: None

ACAT CURRENT PROJECT UPDATES

- *Mountain Top AWOS*

Mr. Cooke introduced the Mountain Top AWOS project. The subcommittee and the FAA visited three locations to find the best possible home for the AWOS station. After those site visits, it was narrowed down that the best location for the AWOS station is on the top of Squaw Peak. Though there is a lot of "red tape" to cut through, the infrastructure of the site would be worth the effort. While visiting the top of Squaw Peak, the idea occurred to put three hundred and sixty degree web camera up there as well. Mr. Cooke stated that the biggest "win" thus far on the project was the FCC approving the new frequency for the AWOS station. Mr. Smith stated that getting the approval from the FCC is a huge accomplishment and it should be celebrated.

Director Hetherington inquired if this project will open the door for more operational traffic at the Airport. Mr. Cooke stated that the AWOS stations (if successfully deployed) wouldn't just benefit operations heading towards Truckee, but it would also benefit operations heading towards South Lake Tahoe or Carson City, NV. Mr. Cooke also indicated that he doesn't believe the AWOS station would change destinations of the operations. Member Gage stated that there is a huge safety element keeping people out of Truckee if the weather is intense, and having an AWOS station on the crest would make weather observation more accurate. Director Jones stated that if a pilot is flying at or below 12,000 ft., they do not get AWOS (on the field) until they are within 20 miles of the Airport. If there was an AWOS station on the mountain they could get it down in Sacramento.

Director Van Berkem asked if the idea of cost sharing from other airports has been explored. Mr. Smith stated that he could check but funding from the City of South Lake Tahoe could be unlikely. Mr. Cooke stated that the best cost share would be from the FAA. Mr. Cooke stated that the cost of the station could be significantly less depending if the location is free of cost, but otherwise it could run about \$60,000 - \$80,000.

- *Community Outreach Meetings*

Mr. Lamb stated that in November, ACAT members revisited the Community Outreach project. Mr. Lamb stated that everything is moving along and is on schedule, and expressed that he would like everyone to promote these meetings. Staff began to promote the meetings at their first community event, The Maker's Show, and have garnered much community interest. Mr. Lamb overviewed the community meeting's agenda and flow for each meeting, as well as the workstations that will be present at the community meetings. Director Hetherington inquired if staff has made it clear to the community that if they can't make their designated neighborhood meeting that they can attend any other meeting that best fits their schedule. Mr. Lamb stated that each meeting will be specific to the assigned neighborhoods, but did indicate that all are welcome to attend any meeting they could. Mr. Bullock stated that Mead & Hunt will be present to capture all of the subjective feedback from the meetings and FreshTracks will be facilitating each meeting. President Wallace expressed favor of FreshTracks facilitating the community outreach meetings and that Mead & Hunt will be present capturing the comments. President Wallace stated that she would be in favor of having a preliminary update at the regular Board meeting in August.

- *Land Use*

Mr. Smith stated that the Board will be considering the Mitigated Negative Declaration for the CEQA document for the District's Master Plan next week. Mr. Smith stated that very few public comments were submitted, and that the Board will start meeting in July to sort through that information. The ACAT Land Use subcommittee will be able to sit in on that process as well. Mr. Smith reminded the Board that they have approved the Master Plan pending the approval of the CEQA document. President Wallace stated that she is going to make the assumption that the CEQA document will be approved next week, but there is always the possibility the District could be challenged on our decision. Mr. Smith stated that once the CEQA document is approved and filed with both Placer and Nevada County, the public will have 30 days to challenge the approval of the document.

- *Trails Master Plan*

Mr. Bullock stated that he will be meeting with the Truckee Trails Foundation and will assign a lead for the project since past Member Combs is no longer a member on ACAT. Mr. Bullock stated that he will be coming back to the Board with more information on the Trails Master Plan once it is more complete. President Wallace indicated that when the Board is updated on the Trails Master Plan, she would like to see a prioritization and implementation schedule.

PUBLIC COMMENT: None

ACAT / BOARD OPEN DISCUSSION ON FUTURE PROJECTS AND COMMON GOALS:

President Wallace stated that this section of the meeting will be conducted "popcorn" style (i.e.: anyone who has a suggestion can voice it, in no particular order).

Director Jones inquired why the Calm Wind runway project (runway 2/20) was deferred. Mr. Smith stated that the members who deferred the project are no longer on ACAT. Mr. Smith stated when ACAT decided not proceed with the project, staff placed signage promoting runway 2/20 when conditions allowed (calm wind runway). Mr. Bullock indicated that that outreach is huge regarding runway 2/20. Director Jones expressed that he would like to see ACAT explore the calm wind runway project. Member Gage stated that he doesn't believe extending the runway an extra 400 feet (to make the runway 5,000 ft.) would see

any gain in operational use. Member Gage indicated that if it were extended to 6,500 feet, that would be a game changer. Director Hetherington stated that if it were that length the runway would need to be oriented in a different direction which was explored as an alternative runway option in the Master Plan study that was conducted a few years ago by Mead & Hunt. Discussion ensued regarding the various runway length requirements operators need for a safe landing or take off.

Director Hetherington mentioned the idea of “displaced thresholds” of runway 11/29, which would shorten its length to 6,000 feet. After no initial response to Director Hetherington’s idea of displaced thresholds, President Wallace indicated that it is okay for the group to acknowledge the idea and state that it could be revisited, and if the team indicates that the idea is a “no go” they can explain the reasons why. Director Van Berkem indicated that the “displaced thresholds” was dropped prior to the idea of lengthening and widening Runway 2/20. Mr. Smith indicated that all options were looked at together when the Board and staff were going through the airport development alternatives. Director Van Berkem stated that the idea was dropped because it wouldn’t make any significant impact to noise and annoyance. Mr. Smith stated that another reason besides disbursement of traffic would need to be indicated. Discussion ensued on the topic, with consensus that all parties have acquired enough information to take the idea to ACAT for them to discuss further if it could be a potential new project.

Director Hetherington inquired about the deferred noise monitor project. Mr. Bullock stated that at the ACAT meeting, they decided to continue paying for the noise monitor at the end of Runway 29 until November of 2016. The motion passed. ACAT will then look at the data and will then pursue the thought of forming a subcommittee and continuing the project. Mr. Cooke stated that the biggest underlying question is what does it measure and how will it solve the noise and annoyance problem.

Chair Rohlf stated that she would like to see a more concerned and thoughtful giving plan. Would like to see something “big” and to lay off on all of the small stuff. And would like to see the potential giving to be more promoted within the community. Director Wallace stated that there was an easy nexus with the community aquatic center and the Makerspace; the idea of doing something “big”, it has to have a logical nexus with the Airport. Member Gage inquired about the possibility of doing an aviation scholarship program. Mr. Smith stated that the District does participate in a scholarship program sending 5th Grade classes to the Challenger Space Academy, but it is much more difficult to give individual scholarships.

Director Hetherington stated that the Growth Management/Demand Drivers subject has been deferred, and would like to see it revisited; especially since there are so many developmental projects that are in the works with Placer County. Mr. Smith stated that developing a Policy Instruction on how the District responds (via public comment) to the Notice of Process (NOP) on development projects around the District is currently on his work-plan. Mr. Smith stated that ACAT helping him develop that Policy Instruction could be possible if ACAT members were interested. Mr. Smith also mentioned that the District finalized the demand drivers study and will utilize the data in a NOP policy and other decisions related to regional growth management.

PUBLIC COMMENT:

None.

MEMBER RECRUITMENT AND SELECTION (2016)

Member Hoopingarner stated that at the last ACAT meeting the pilot members indicated that they are also “community members” and were confused regarding the segregation of the titles. Mr. Bullock stated

that this subject has been a very awkward discussion for some time. The nexus of the current conversation stemmed from Vice Chair Polverari being a past pilot, but does not currently fly, therefore doesn't bring a current pilot prospective to the conversation. The pilot candidates also felt it wasn't fair that a non-current pilot was selected over them, they are members of our community and they wanted to serve. Mr. Bullock stated that each year, staff tries to recruit as many candidates as they can; and if there is something staff can change or approve for the next recruiting round, it should be discussed. Mr. Smith stated that a rebranding of the titles can be explored, for example: Pilot and Non-Pilot. Mr. Smith also suggested defining what a "pilot" is, for example: listing specific qualifications. Mr. Smith stated that last year's selection was confusing as we had candidates moved from one category to another by the Board.

PUBLIC COMMENT:

Mr. Rick Stevens, Truckee resident, stated that he enjoyed the meeting, and thought that this meeting was more fruitful than regular Board meetings.

MOTION #1 JUNE-11-2016: Director Hetherington motioned to adjourn. Director Van Berkem seconded the motion. President Wallace, Directors Van Berkem, Jones and Hetherington voted in favor of the motion.

MOTION #2 JUNE-11-2016: Member Gage motioned to adjourn. Member Hoopingarner seconded the motion. Chair Rohlf, Members Gage, Hoopingarner and Krueger voted in favor of the motion.

The meeting adjourned at 11:55 a.m.

Lisa Wallace, President of the Board



Kevin Smith, Secretary of the Board


