

The following is a condensed version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS AND ACAT special meeting held Wednesday, May 12, 2015 at the Truckee Tahoe Airport District Community Room, 10356 Truckee Airport Road, Truckee, California at 9:00 a.m.

**CALL MEETING TO ORDER:** 9:15 A.m.

**DIRECTORS PRESENT:** President John B. Jones Jr.  
Vice-President Lisa Wallace (left at 10:00 a.m.)  
Director Mary Hetherington  
Director Tom Van Berkem  
Director Jim Morrison

**DIRECTORS ABSENT:** None

**ACAT PRESENT:** Chair Robert Anderson  
Vice-Chair Deborah Croyle  
Member Andrew Terry  
Member Leigh Golden  
Member Tom Combs (arrived at 9:41 a.m.)

**ACAT ABSENT:** Member Christopher Gage

**STAFF PRESENT:** Mr. Kevin Smith, General Manager  
Mr. Phred Stoner, Director of Operations & Maintenance  
Ms. Sally Lyon, Director of Finance and Administration  
Mr. Hardy Bullock, Director of Aviation and Community Services  
Mr. Brent Collinson, District Legal Counsel  
Mr. Mike Cooke, Aviation and Community Services Manager  
Mr. Marc Lamb, Aviation and Community Services Associate  
Ms. Lauren Tapia, Administrative Clerk

**VISITORS PRESENT:** 1

**PUBLIC COMMENT:** None

**SPECIAL ORDERS OF BUSINESS:** Mr. Kevin Smith gave a presentation overview of what was presented at Good Morning Truckee; Surf Air was present at the meeting as well the Reno Airport Authority. Mr. Smith stated that a new commercial operating permit with a new fee structure will be coming to the Board soon. President John Jones stated that he attended Good Morning Truckee and was amazed by their statistics. Surf Air has 90 California flights, 1600 members with over 700 people on the waiting list. President Jones stated that the John Cook flight from London to Reno has been canceled due to the long customs delay.

Chair Robert Anderson explained how the ACAT members constructed their project list; out of the 12 projects listed, seven projects are underway and five projects have been deferred. Chair Anderson stated that he is interested in hearing input and direction from the Board on the current projects that will be discussed. Vice President Lisa Wallace questioned the context of the projects and if they are in line with the TTAD's Strategic Plan. Chair Anderson stated that each project has been evaluated with a tie within the community; the approach was to be as apolitical as possible.

**PUBLIC COMMENT:** None.

#### **NOISE MONITORS**

Chair Anderson stated that the ACAT Noise Monitor sub-committee has not made significant gains with the project. Staff had discussions with several consultants regarding the project at the UC Davis Noise Symposium in Palm

Springs this past spring. Director Morrison questioned the ability to mitigate ambient noise and if the subcommittee has a plan for the data that would be collected. Chair Anderson stated that the consultants that are in the noise monitoring business have the ability to mitigate background noise from the data. Director Hetherington expressed that noise monitoring would be similar to flight tracking, having flight tracking data in ways that were not foreseen at the time when people were not in favor of it. Mr. Hardy Bullock stated that he is favor of noise monitoring and indicated that the FAA does not categorize the Truckee Airport as a "noise sensitive" airport. The data will not indicate that the District has a noise problem, but that the airport has an annoyance problem. Mr. Smith stated that staff can use other airports that are similar to the Truckee Tahoe Airport that have a noise monitoring program as an example (Jackson Hole and Aspen). Mr. Smith stressed that the District will need to be prepared to have help to make sure the program is implemented the right way. Director Hetherington expressed favor in understanding the noise footprint of specific aircraft.

Member Tom Combs entered the meeting at 9:41 a.m.

Vice-Chair Croyle explained the differences in cost between a temporary noise monitoring system versus a permanent system. Director Hetherington questioned the estimated cost of the project. Vice Chair Croyle stated that \$30,000 - \$50,000 cost range was for a bi-annually temporary noise monitoring system which included eight monitors. Mr. Smith indicated that summer operations have increased and started earlier due to the poor winters. Director Morrison stated that he would be in favor of having the monitors set up for an entire year. Vice President Wallace stated that the District would need to learn to not tie noise patterns to months of the year, but to weather patterns. Discussion ensued regarding placement of the monitors and the importance of that as well as the possibility of a permanent monitoring system. Mr. Bullock stated that staff will put together a scope of service, break it down by option, and a market survey without an official response cycle. This will provide staff with the data that is needed to generate a robust RFP that will provide more accurate cost quotes.

Vice President Wallace left the meeting at 10:00 a.m.

Discussion ensued amongst Board, ACAT Members and Staff regarding the perception of noise and volunteer route maps that have allowed the communities expectations to be unrealistic. Director Hetherington stated dispersion versus concentration should be addressed and that the Noise Abatement Procedure (NAP) Map has created an expectation amongst the community, and questioned if the NAP should be reviewed by ACAT. There was a consensus amongst ACAT Members that they will have more discussion regarding the NAP and that it might qualify as a possible project in the future.

President Jones stated that the Board is in agreement on the Noise Monitoring sub-committee and staff to move forward on the project and bring it back to the Board when it is ready to be presented.

**PUBLIC COMMENT:** None.

## **TRUCKEE TRAILS**

Member Combs stated that the sub-committee has met several times with the Trails Foundation to put together a general concept of having a trail around the Airport. The options of cost vary greatly, as there are multiple trail options: from a dirt trail all the way to a paved trail similar to the Legacy Trail. Currently the subcommittee has four options, though a cost per mile has yet to be developed. Currently the trail is slated to be approximately seven miles long, and the committee would like to see the trail tie into existing trails and infrastructure.

Director Morrison inquired about who would pay for the trail. Member Combs stated that the Trails Foundation will help design the trail, but that the Airport would be paying for it. Mr. Smith stated that the Airport would be eligible to apply for State and Federal grants to help fund the cost of the trail, though it would take a prolonged period of time. President Jones indicated that he would like to see this trail be funded amongst other entities (partnerships). Director Morrison expressed favor of the project and believes there will be a lot of good will with the project. Member Combs stated that the Airport is in a unique position to connect four different trail systems that would be significant contribution to the community.

President Jones stated that he is in favor of getting an appropriate trail design that connects to other trails or points of interest in the community, and an estimated cost per mile. Grant funding and outreach to potential partners could begin once design and costs are established.

**PUBLIC COMMENT:** None.

## **AWOS**

Member Golden stated that Member Combs and he had a meeting at the top of Squaw peak to tour their facility. A discussion was held regarding their station as a possible site for the AWOS station. Member Golden went on to state that they also received a tour at the top of Alpine Meadows and toured their station as well. No matter where the AWOS station would be located, it would have to be FAA approved. President Jones inquired about the AWOS' capabilities and if it is able to collect and disseminate. Mr. Smith stated that it could have a separate AWOS frequency. President Jones stated that a AWOS station on the crest would be a major safety improvement, especially if it can track wind shear on runway 02. Member Combs stated that they have received a letter of support from the National Weather Service. President Jones stated that the subcommittee should keep working on this project and to come back to them when more details have been finalized.

**PUBLIC COMMENT:** None

## **EMERGENCY PREPAREDNESS**

The Emergency Preparedness subcommittee gave a presentation on their project. Member Terry stated that they concentrated on three levels of emergencies: an airport emergency, community emergency, and regional emergency. Member Terry stated that the sub-committee has found the local region to be surprisingly prepared, the District is also extremely prepared. The District currently has an Airport Emergency Plan, which could be reviewed. The Board suggested that the committee log their findings, which would then enable them to be folded into the safety management program.

**PUBLIC COMMENT:** None

Director Jim Morrison left the meeting at 11:20 a.m.

## **NIGHT OPERATIONS**

Vice Chair Croyle stated that the subcommittee is interested in hearing from the Board what their next steps should be. Mr. Smith stated that the suggestion of changing the curfew hours will require a lot of analysis. Vice-Chair Croyle stated that the subcommittee is trying to get together a presentation for the Board to present one package. President Jones expressed that he would like the Night Operations report be used to anticipate future/potential problems that District does not currently have. President Jones stated that he is in favor of changing the voluntary curfew hours, but not changing the fly quiet incentive times that are offered for local hangar tenants. Mr. Smith stated that 94% of the hangar tenants take advantage of the fly quiet incentives. Mr. Smith stated that he envisions staff and ACAT members working together in implementing some of the actions that are proposed in the Night Operations report. Member Terry expressed that the ACAT members would like guidance on implementing the 10:00 pm – 7:00 a.m. voluntary curfew proposal. Mr. Bullock stated that we are all in agreement in implementing the voluntary curfew proposal, what is in question is if the District needs to separate out the incentive program for the local based pilots. President Jones expressed concern about an increase in "night flying" numbers if curfew is extended to 7:00 a.m., as now, "night flying" ends at 6:30 a.m. Discussion ensued regarding the possible separation of the fly quiet incentives amongst the Board, ACAT members and Staff. Vice Chair Croyle stated that the subcommittee will come back to the Board with the list of action items they will be able to take first steps on.

**PUBLIC COMMENT:** None

**GROWTH MANAGMENT**

Chair Anderson stated that this project is on hold, as it is being taken care of by consultants.

**PUBLIC COMMENT:** None

**BOARD INPUT**

Mr. Bullock gave a presentation on a diesel rental aircraft for TTAD. Mr. Bullock stated that staff is interested in bringing the aircraft out to test to see how it performs at the higher elevation and if it is as quiet as the manufacturer states. Mr. Bullock stated that this aircraft can possibly replace one of the training aircrafts at Sierra Aero. President Jones inquired how many hours a year the training aircraft is operated by Sierra Aero. Member Golden stated that the aircraft puts on at least 700 hours a year. Director Hetherington requested to see a noise footprint on the plane. The Directors agreed for staff to come back to them at the next Board meeting with more information on the aircraft.

Mr. Bullock gave a presentation at the request of President Jones on the sound insulation project at Alder Creek Middle School. The sound insulation consultants came back with an estimate to do a full blown project noise assessment. The consultants suggested an assessment due to provide better information on noise reduction. Mr. Smith will address the cost of the testing and project at the Budget Workshop at the end of May.

**MEMBER REPORT**

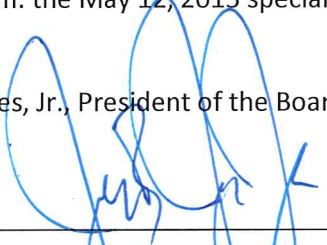
Member Terry indicated that he will not be seeking to renew his membership for ACAT.

**ADJOURN**

**MOTION #1 MAY-12-15:** Director Hetherington motioned to adjourn the May 12, 2015 special Board meeting. Director Van Berkem seconded the motion. President Jones, Directors Morrison, Van Berkem, and Hetherington voted in favor of the motion. The motion passed.

At 12:15 p.m. the May 12, 2015 special joint meeting of the Truckee Tahoe Airport Board of Directors and ACAT adjourned.

John B. Jones, Jr., President of the Board



Kevin Smith, Secretary of the Board

